

# Welcome to KIDZONE

KIDZONE provides a safe and caring environment for before and after school care at North Cheshire Jewish Primary School.

## The aims of the Club are:

- To provide a facility that meets the needs of the children attending the Club.
- To provide a facility that meets the needs of working parents.
- To ensure that the children are cared for in an environment that is safe and happy.
- To make the club interesting and stimulating.
- To offer activities and opportunities that promote and support positive well-being and a healthy self-image.

Parents are encouraged and welcomed to visit the Club and to become more actively involved.

If there are any comments or suggestions, please talk to a member of staff who will be only too happy to discuss the matter with you.

## How to Register

Registration forms are available from the school or by email (to: admin@marplechildcare.co.uk) and must be completed in full before your child attends KIDZONE.

## Visits Pre-Registration

If you and your child would like to visit the Club before registering, please phone 07469 706 226 to arrange an informal visit.

## Picking up & dropping off

The club is open from 7.45am. When children are dropped off at the Club parents/carers must hand their child/children over to a member of staff.

At the end of the school day, the children come straight to the Club from their classrooms. Reception and Years 1 and 2 class children are escorted/collected from their classroom to the Club.

At the end of the day when children are collected from the Club, a record of the time that they leave and who collected is recorded. This is to ensure the continued safety of all children.

If any person other than the parent/carer is collecting the child, the Leader must be notified in advance. The person collecting the child must know the safeguarding password which has been shared at the time of registration.

## Snacks

Snacks are provided in the morning and the afternoon sessions. Snacks are included in the fees. Any child with special dietary or medical requirements will be catered for.

## Accidents and Illnesses

In the event of a child falling ill or having an accident at the Club, parents will be contacted as soon as possible. A qualified member of staff will give basic first aid. Please note that it is very important to keep us **up to date** with emergency contact names and numbers.

## Medicines

Staff can only administer "prescription" medicine to a child if signed written consent has been given to the Leader.

## Child Protection

We take this very seriously and any suspected abuse will be reported to the Social Services Department and local Safeguarding Board immediately.

## Equal Opportunities

We operate an equal opportunities policy that applies to all children, members of staff, students and volunteers.

## Behaviour & Discipline

All children are expected to behave well towards each other and towards Club staff.

There is a behaviour policy and procedure in place, which the leader will be more than happy to discuss with you.

## Complaints

If you feel you need to make a complaint, please speak to the Club Leader in the first instance.

Complaints that are more serious can be taken to the Directors of Marple Childcare Company. All complaints will be investigated and dealt with promptly.



## OPENING TIMES AND FEES

**TERM TIME ONLY**  
**MONDAY – THURSDAY**

**Our sessions are:**

Sessions	Times	Cost
Morning	7.45am – School	<b>£7.00</b>
Afternoon <b>Session One</b>	School – 4.45pm	<b>£10.75</b>
Whole Afternoon	School – 5.45pm	<b>£15.75</b>

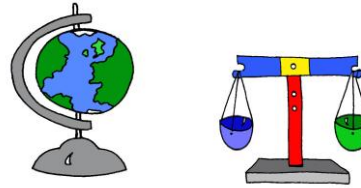
Please note: A late collection fee of £20 per child will apply for any pick-ups after 5:45pm. Repeated late collections may result in you being asked to make alternative childcare arrangements.

Sessions are invoiced half-termly and the Club welcomes **prompt** payment of all fees. We accept many of the voucher schemes currently in operation and are happy to receive payment weekly by prior arrangement.

**Failure to pay promptly may result in your child's place being withdrawn.**

Written notice of two weeks is required to end a child's place at the Club.

Our caring and qualified staff are always willing to listen and will talk to you if you need any information or have any concerns, which may affect your child.



If you would like to visit KIDZONE or need further information please phone:

**Kate Seager**  
**07469 706 226**



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Company No. 6036969



**Wrap around care for children**  
**4 – 11 years old**

Email: [admin@marplechildcare.co.uk](mailto:admin@marplechildcare.co.uk)



**NORTH CHESHIRE**  
**JEWISH PRIMARY SCHOOL**

St Ann's Road North, Heald Green,  
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